



## **ST. ANN'S COLLEGE FOR WOMEN**

(Affiliated to Acharya Nagarjuna University,  
Recognized Under Section 2(f) of UGC Act 1956-New Delhi)

**Amaravathi Road, Gorantla, Guntur – 522034 (A.P)**

Email: [st\\_anns\\_coll@yahoo.co.in](mailto:st_anns_coll@yahoo.co.in) Website: [www.stannscollegeforwomen.org](http://www.stannscollegeforwomen.org)

**Criterion: VI**

**Metric – 6.5.2**



### **Criterion-VI Governance, Leadership & Management**

#### **6.5.2 Quality Assurance Initiatives of the Institution**

**IQAC Meeting Minutes : 2021-22**

# ST. ANN'S COLLEGE FOR WOMEN, GORANTLA, GUNTUR.

## Minutes of the Meeting :

As per the notice circulated on 9/10/2021, the meeting was held on 11<sup>th</sup> October 2021 at 3:00 pm in IQAC room and the following members were present in the meeting.

### Members present:

1. Rev. Dr. Sr. Fathima Rani. P - Chair person
2. Mrs. R. Sharon Rose - Coordinator *Rdhn.*
3. Mrs. D. Swarna Charani Rai - Addl. Coordinator *D. L. S.*
4. Dr. J. Pratapa Reddy - Addl. Coordinator *JPR*
5. Dr. P. L. Narasimha Rao - Member *P. L. Narayana*
6. Mrs. B. Joyce - Member *B. Joy*
7. Mr. SM. Subani - Member *Subani*
8. Mrs. J. Prameela Rani - Member *J. Prameela Rani*
9. Mr. Ch. Rama Rao - Member *Ch. Rama Rao*
10. Mrs. M. Usha Rani - Member *Usha*
11. Mrs. G. Radhika - Member *Radhika*
12. Rev. Sr. Shalom Jyothi. V - Member *V. Jyothi*



### Agenda 1: Reconstituting the IQAC Committee:

The chair person Dr. Sr. Fatima Rani P announced the reconstituted IQAC Committee with the new members and all the members had given their consent.

### Agenda 2: preparation of Academic Calendar.

The Academic Calendar suggested by Mrs. R. Sharon Rose, IQAC Coordinator, helps the students to get full clarity of the events that would happen during the year. Hence the committee unanimously resolved to prepare Academic calendar of this Academic year as early as possible.

### Agenda 2: Strengthening the mentor / Mentee system.

According to the APSCTE guidelines the initialization of Experiential learning strategy which is an integral part of curriculum; viz the community service projects, short and long term Internships introduced with Mentor and Mentee system, is proposed by Mrs. D. Swarna Chalani Rai, the Additional Coordinator of IQAC.

### Agenda 3: Anti-Ragging Awareness.

Mrs. J. Prameela Rani, the Convener of Anti-Ragging Committee proposed to organize Anti-Ragging Awareness programmes for all the UG and PG students.

### Agenda 4: Encouraging the faculty of teachers to participate in FDP's.

Additional Coordinator Dr. J. Prsatapa Reddy suggests the participation of faculty in FDP's either in online or offline modes.

Agenda 5: Conducting of parents Meet.

The chair person Dr. Sr. Fatima Rani.P instructed the IQAC Committee to arrange the parents Meet for the Academic year 2021-22.

Action Taken report of IQAC First meeting held on 11.10.2021

Plan of Action	Action Taken
Reconstituting the IQAC Committee	IQAC Committee was reconstituted with the new members and all the new members had given their consent.
Preparation of Academic calendar	proposal of preparation of Academic calendar was unanimously resolved and Departmental plans of Action with activities are submitted to IQAC committee.
Strengthening the mentor/Mentee system	Mentor/Mentee System was instituted to guide the students for community service projects, short and Long Term Internships.
Anti-Ragging Awareness	Anti-Ragging Awareness programme on Installation of Disha APP was organized on 4 <sup>th</sup> October 2021 with the cooperation of ch. premaiah, CI, Nallapadu police station, Guntur, for all the UG and



Encouraging the faculty to participate in FDP's.

PG students.

All the faculty members attended the FDP's both in online or offline modes.

Conducting of parents Meet

parents Meet was organized on 12<sup>th</sup> April 2022 with ppt presentation parent-Teacher interactive session with college amenities.

R. Dharm

Coordinator-IQAC

St. Ann's College for Women  
GORANTLA, GUNTUR-522034.



Dr. S. Lakshmi Rani

PRINCIPAL

St. Ann's College for Women  
GORANTLA, GUNTUR-522 034



# ST. ANN'S COLLEGE FOR WOMEN

(A Catholic Christian Minority Institution Affiliated to Acharya Nagarjuna University)  
(Recognized the College Under Section 2(f) of the UGC Act. 1956 - New Delhi)

AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

Meeting No : 02 / 2021 -22

Date: 03.01.2022

## IQAC Meeting Notice

This is to inform the members of IQAC, that there will be an IQAC meeting on 05.01.2022 at 3.00 p.m. in IQAC room under the Chairmanship of Principal to discuss the following agenda.

### Agenda :

- 1.Revision classes for ANU Semester End Examinations
- 2.Awareness Programme on Carona
- 3.Organisation of Placement Drives.
- 4.Preparation for Silver Jubilee Celebration of the College.
- 5.International Women's Day Celebration.
6. Preparations for Canonical Visit.

*Rdhan*

IQAC Coordinator

1. Rev. Dr. Sr. Fatima Rani. P
2. Mrs. R. Sharon Rose *R.Sharon*
3. Mrs. D. Swarna Charani Rai *D.Sw*
4. Dr. J. Pratapa Reddy *J.P.R*
5. Dr. P. L. Narasimha Rao *P.L.N*
6. Mrs. B. Joyce *B.Joyce*
7. Mr.SM. Subani *SM*
8. Mrs. J. Prameela Rani *J.Prameela*
9. Mr. Ch. Rama Rao *Ch.Rama Rao*
- 10 Mrs. M. Usha Rani *M.Usha*
- 11 Mrs. G. Radhika *Radhika*
- 12 Rev. Sr. Shalom Jyothi. V *V.L.Jyothi*



*Dr. Sr. Fatima Rani*

Principal  
PRINCIPAL

St. Ann's College for Women  
GORANTLA, GUNTUR-522 034



53  
ST. ANN'S COLLEGE FOR WOMEN, GORANTLA, GUNTUR.

Minutes of the Meeting:

As per the notice circulated on 03.01.2022, the meeting was held on 5<sup>th</sup> January 2022 at 3:00 pm in IQAC room and the following members were present in the meeting.

Members present :

1. Rev. Dr. Sr. Fatima Rani.P - Chair person
2. Mrs. R. Sharon Rose - Coordinator *RSharon*
3. Mrs. D. Swarna Charani Rai - Addl. Coordinator *D. Swarna*
4. Dr. J. Pratapa Reddy - Addl. Coordinator *J. Pratapa*
5. Dr. P. L. Narasimha Rao - Member *P. L. Narasimha Rao*
6. Mrs. B. Joyce - Member *B. Joyce*
7. Mr. S. M. Subani - Member *S. M. Subani*
8. Mrs. J. Prameela Rani - Member
9. Mr. Ch. Rama Rao - Member *Ch. Rama Rao*
10. Mrs. M. Usha Rani - Member *M. Usha*
11. Mrs. G. Radhika - Member *G. Radhika*
12. Rev. Sr. Shalom Jyothi.V - Member *v.l. Jyothi*

Agenda 1: Revision classes for ANU Semester and Examinations.

Members of IQAC Mr. Ch. Rama Rao proposed the conduction of Revision classes for ANU-V semester End Examinations.

Agenda 2: Awareness programme On Corona

Member of IQAC Mrs. J. Prameela Rani suggested to organize Awareness programme on Corona to take more preventive measures for control of Corona Virus.

Agenda 3: Organization of placement Drives.

Dr. J. Pratapa Reddy Additional Coordinator of IQAC and TPO advised the IQAC members to inform the students about the upcoming online/offline placement Drives.

Agenda 4: Preparation for Silver Jubilee celebration of the college.

Chairperson Dr. Sr. Fatima Rani P advised all the IQAC members to instruct the staff about the activities and events for Silver Jubilee celebration of the college.

Agenda 5: International Women's Day celebration

Coordinator Mrs. R. Sharon Rose proposed to conduct the special events on the eve of International Women's Day on 8<sup>th</sup> March 2022.

Agenda 6: Preparations for Canonical Visit.

Members of IQAC Mrs. B. Joyce suggested the preparations of Internal Academic Audit of



provincial Superior Dr. Sr. Mary Paul Toesa.T and her team

Action Taken report of IQAC first meeting held on 05.07.2022.

Plan of Action	Resolutions Action Taken
Revision classes for ANU Semester End Examinations	Revision classes are conducted for ANU-V semester End Examinations.
Awareness programme on corona	Awareness programme on Corona was organized and Mrs. N. Neela Santhi, District Coordinator for GVVV & VSWD Department - SBCC cell from Jc Development office, Guntur was invited as Resource person and she advised to display the Broaches and Labels of Corona in important places of college campus.
Organization of placement Drives.	Online/offline placement Drives were conducted with Multi-National companies such as Wipro, Tcs and Delloit etc.
preparation for Silver Jubilee celebration of the college.	Chairperson Dr. Sr. Fatima Rani conducted several meetings with the staff and

	cultural events like Corona skit, National Integration, Shakespeare's play (Measure For Measure) are planned and prepared for Silver Jubilee Celebration of the college.
International Women's Day celebration	International Women's Day was celebrated on 8 <sup>th</sup> March 2022 and enlightened the students on the theme "Choose to challenge".
Preparations for Canonical visit.	Internal Academic Audit was conducted by provincial Superior Dr. Sr. Mary Paul To. S.A.T and her team on 21 <sup>st</sup> March 2022 and gave suggestions to follow New Education policy.

*R. Dhruv*  
Coordinator-IQAC

St. Ann's College for Women  
GORANTLA, GUNTUR-522034.

*Dr. Sr. Fatima Renu*  
PRINCIPAL

St. Ann's College for Women  
GORANTLA, GUNTUR-522 034







# ST. ANN'S COLLEGE FOR WOMEN

(A Catholic Christian Minority Institution Affiliated to Acharya Nagarjuna University)  
(Recognized the College Under Section 2(f) of the UGC Act. 1956 - New Delhi)

AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

Ph : 0863-2236470

Meeting No: 03 / 2021 -22

Date: 31.03.2022


## IQAC Meeting Notice

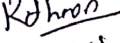


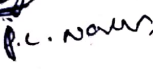






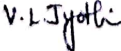
This is to inform the members of IQAC, that there will be an IQAC meeting on 04.04.2022 at 3.00 p.m. in IQAC room under the Chairmanship of Principal to discuss the following agenda.

### Agenda:

1. Departmental Activities
2. Online Webinars
3. Alumni and Parent Meet
4. International Yoga Day
5. Connecting the Students with the Society

  
IQAC Coordinator

  
Principal  
PRINCIPAL  
St. Ann's College for Women  
GORANTLA, GUNTUR-522 034

1. Mrs. R. Sharon Rose 
2. Mrs. D. Swarna Charani Rai 
3. Dr. J. Pratapa Reddy 
4. Dr. P. L. Narasimha Rao 
5. Mrs. B. Joyce 
6. Mr. SM. Subani 
7. Mrs. J. Pameela Rani 
8. Mr. Ch. Rama Rao 
9. Mrs. M. Usha Rani 
10. Mrs. G. Radhika 
11. Rev. Sr. Shalom Jyothi. V 



ST. ANN'S COLLEGE FOR WOMEN, GORANTLA, GUNTUR.

Minutes of the Meeting :

As per the notice circulated on 31.03.2022, the meeting was held on 4<sup>th</sup> April 2022 at 3.00 pm in IGAC room and the following members attended the meeting.

Members present :

1. Rev. Dr. Sr. Fatima Rani P - chair person
2. Mrs. R. Sharon Rose - Coordinator *Rohas*
3. Mrs. D. Swarna Charani Rai - Addl. coordinator *D. Les*
4. Dr. J. Pratapa Reddy - Addl. coordinator *J. Reddy*
5. Dr. P. L. Nadasimha Rao - Member *P. L. Nadasimha Rao*
6. Mrs. B. Joyce - Member *B. Joyce*
7. Mrs. J. Prameela Rani - Member *J. Prameela Rani*
8. Mrs. M. Subani - Member *M. Subani*
9. Ms. Ch. Rama Rao - Member *Ch. Rama Rao*
10. Mrs. M. Usha Rani - Member *M. Usha Rani*
11. Mrs. G. Radhika - Member *G. Radhika*
12. Rev. Sr. Shalom Jyothi V - Member *V. L. Jyothi*



### Agenda 1: Departmental Activities.

Dr. Sr. Fatima Rani P the chair person guided the IQAC members to instruct the HOD's about conducting of Departmental activities.

### Agenda 2: Online Webinars.

Mrs. R. Sharon Rose Coordinator of IQAC proposed the matter of participation of faculty members in online webinars.

### Agenda 3: Alumni and parent Meet.

Mrs. B. Joyce, Member of IQAC suggested that Alumni and parents Meet should be organized.

### Agenda 4: International Yoga Day.

Dr. P. L. Narasimha Rao, member of IQAC advised to conduct International Yoga Day with the theme of "Yoga for humanity".

### Agenda 5: Connecting the Students with the Society.

Sr. Shalom Jyothi V, member of IQAC proposed the point of conducting Outreach Programmes.

Action Taken report of IQAC First meeting held on 04.04.2022.

Plan of Action	Resolutions / Action Taken
1. Departmental Activities	Mrs. R. Sharon Rose, IQAC Coordinator had sent the circular to the HOD's and it was resolved to submit the information of all Departmental activities to IQAC.

	that are in progress during the Academic year 2021-22.
Online Webinars	The proposal of the participation of faculty members in online webinars was resolved and faculty the entire had attended the concerned online webinars.
Alumni and parent Meet	It was resolved to conduct the Alumni and parents Meet on 9 <sup>th</sup> and 12 <sup>th</sup> April 2022 respectively.
International Yoga Day	UG and PG students participated in International Yoga Day with the theme of "Yoga for humanity" on 21 <sup>st</sup> June 2022. The minute was resolved.
Connecting the students with the Society	The suggestion on conducting Outreach programmes was agreed to sensitize the students towards their duties and responsibilities in the Society and Community at large. Mrs. J. Prameela Rani, Convener of Outreach Committee, had conducted these programmes at St. Ann's Mano Vikasa Kendra, Mallikarjuna pet, Guntur and Carmel Seva Sadan, Carmel Nagar Gorantla on 7 <sup>th</sup> April 2022.



Ph : 0863-2236470



# ST. ANN'S COLLEGE FOR WOMEN

(A Catholic Christian Minority Institution Affiliated to Acharya Nagarjuna University)  
(Recognized the College Under Section 2(f) of the UGC Act. 1956 - New Delhi)

**AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.**

Meeting No: 04 / 2021 -22

Date: 23.06.2022

## IQAC Meeting Notice

This is to inform the members of IQAC, that there will be an IQAC meeting on 25.06.2022 at 12.30 p.m. in the Conference Hall under the Chairmanship of Principal to discuss the following agenda.

### Agenda:

1. Mentor – Mentee System
2. Blended mode of Teaching
3. Release of Magazine
4. Eco Friendly Practices
5. Celebration of World and National Days

*Rohas*  
IQAC Coordinator

*Dr. S. Fatima Rani*  
Principal  
PRINCIPAL

1. Rev. Dr. Sr. Fatima Rani, P
2. Mrs. R. Sharon Rose *Rohas*
3. Mrs. D. Swarna Charani Rai *D*
4. Dr. J. Pratapa Reddy *Pratap*
5. Dr. P. L. Narasimha Rao *P.L. Narasimha Rao*
6. Mrs. B. Joyce *B. Joyce*
7. Mr. SM. Subani *SM. Subani*
8. Mrs. J. Prameela Rani *J. Prameela Rani*
9. Mr. Ch. Rama Rao *Ch. Rama Rao*
10. Mrs. M. Usha Rani *M. Usha Rani*
11. Mrs. G. Radhika *G. Radhika*
12. Rev. Sr. Shalom Jyothi. V *V.L. Jyothi*



St. Ann's College for Women  
GORANTLA, GUNTUR-522 034

53

STANN'S COLLEGE FOR WOMEN, GORANTLA, GUNTUR.

Minutes of the Meeting :

As per the notice circulated on 23.06.2022, the meeting was held on 25<sup>th</sup> June 2022 at 12.30 pm in the conference Hall and the following members were present in the meeting.

Members present :

1. Rev. Dr. Sr. Fatima Rani. P - Chair person
2. Mrs. R. Sharon Rose - Coordinator *Rohini*
3. Mrs. D. Swarna Charani Rai - Addl. Coordinator *Phen*
4. Dr. J. Pratapa Reddy - Addl. Coordinator *Pratapa*
5. Dr. P. L. Narasimha Rao - Member *P. L. Narasimha Rao*
6. Mrs. B. Joyce - Member *Bon*
7. Mr. S. M. Subani - Member *Subani*
8. Mrs. J. Prameela Rani - Member *J. Prameela Rani*
9. Mr. Ch. Rama Rao - Member *Ch. Rama Rao*
10. Mrs. M. Usha Rani - Member *Usha*
11. Mrs. G. Radhika - Member *Radhika*
12. Rev. Sr. Shalom Jyothi. V - Member *V. Shalom Jyothi*



### Agenda 1: Mentor - Mentee System.

The proposal of Mentee - Mentor System was initiated by Mrs. Ch. Rama Rao Member of IQAC for Community Service project and Internships.

### Agenda 2: Blended mode of Teaching.

Due to lagging of the Academic year, Dr. Sr. Fatima Rani P instructed the IQAC to plan the Blended Mode of Teaching Learning process.

### Agenda 3: Release of Magazine.

Mrs. B. Joyce proposed the collection of advertisements for the Annual Magazine Ann Splendor 2019-20.

### Agenda 4: Eco Friendly practices.

Mrs. D. Swarna - Charani Rai IQAC Member suggested to exercise Eco friendly practices in college Campus.

### Agenda 5: Celebration of World and National Days.

IQAC Member Mrs. M. Usha Rani proposed the Organization of National / International Days / Events.

Plan of Action	Resolutions
1. Mentor - Mentee system	The proposal of Mentee - Mentor System was resolved for selection of topics for the effective implementation of Community Service project and Internships of Semester II and IV UG

- |  |  |
|--|--|
| 2. Blended mode of teaching                | Students.<br>Blended Mode of Teaching in Teaching Learning and Evaluation process was resolved and Exercised by the faculty for completion of Syllabus due to lagging of Academic year.                                  |
| 3. Release of Magazine                     | Release of Consolidated Annual Magazine "Ann splendor" 2019-22 was resolved and it was decided to collect donations from sponsors and Advertisements.  |
| 4. Eco Friendly practices                  | The Suggestion on Eco friendly Practices was resolved and it was achieved by conducting plantation programme and contributing Samplings by the Students to maintain Green Campus.  |
| 5. Celebration of world and National Days. | Observance of important days was resolved and International Days like Ozone Day, World Environment Day, Friendship Day and National Days like Teachers Day, Independence Day, Sports Day, Statistics Day were monitored. |